

FAQ for East Asian Library Collections

Updated on 9/4/2009 since 8/1/2009

What language materials does East Asian Library collect?

- The East Asian Library (EAL) is the only research library of its kind between Madison, Wisconsin and Seattle, Washington.
- EAL currently holds over 154,000 printed items, of which about 110,000 are in Chinese, 40,000 in Japanese, and 3,000 in Korean; EAL also holds over 2,000 films produced in China, Japan, and Korea. Our collection's strengths are in Chinese and Japanese history, language, literature, art history, law history, and Ming history. EAL's current collection development is in Chinese, Japanese, and Korean cinema studies, history of print, media studies, literary studies, etc.
- The University Libraries subscribe to 11 databases in support of the East Asian studies:
 - China Academic Journals Full-Text 中国学术期刊网: 文史哲与教育/社会科学
 - China Data Online 中国数据在线
 - ChinaMaxx 超星中文电子书
 - Grand Secretariat Archives 內閣大庫檔案
 - Gu jin tu shu ji cheng 古今圖書集成
 - People's Daily 人民日報
 - Scripta Sinica 漢籍電子文獻資料庫
 - Siku Quanshu 四庫全書(IE access only)

 - JapanKnowledge 知識探索サイト: ジャパンナレッジクラシック
 - Kodansha Encyclopedia of Japan 講談社 日本百科事典
 - MagazinePlus マガジンプラス

Are EAL loan, renewal, and recall policies different from those for materials in Wilson general collection?

1. EAL has the same loan, renewal, and recall policies for books, DVDs, and microforms.
2. EAL has its own loan and renewal policy for bound periodicals. The loan period is two weeks for all borrowers with only one renewal allowed.

Can I renew or recall EAL books via email or phone?

1. No. To renew or recall EAL books, log on to “**Your Account**” in MNCAT with U of M internet ID.
2. At “**Your Account**” you can renew, recall, and view items in your account.

Can I use “Get It” to borrow EAL’s DVDs, microfilms, or bound periodicals?

1. You **CAN NOT** use “**Get It**” to borrow EAL’s DVDs or microfilms.
2. You can use “**Get It**” to borrow EAL bound periodicals, as well as books.

3. Faculties can use “**Get It**” for campus delivery of the requested item(s) to their offices.

How to search for Chinese language materials using either characters or Pinyin in MNCAT?

1. You can use Chinese characters or Pinyin to search for Chinese language materials held in the East Asian Library.
2. In MNCAT select your search type; then enter characters or Pinyin.
3. IME (Input Method Editor) is installed in all EAL’s public workstations.
4. Install Google Pinyin or IME in your personal computer for input in Chinese characters.

How to search for Japanese language materials using either characters or romaji in MNCAT?

1. You can use Japanese characters or Romaji (using the *Modified Hepburn System*) to search for Japanese language materials held in EAL.
2. In MNCAT select your search type; then enter characters or Romaji.
3. Microsoft Window in Japanese is installed in one of EAL’s public workstations.
4. Install IME in your personal computer for input in Japanese characters.

How to search for Korean language materials using either characters or romanization in MNCAT?

1. You can use Korean characters or Romanized letters (using *McCune-Reischauer System*) to search for Korean language materials held in EAL.
2. In MNCAT select your search type; then enter characters or Romanized letters.
3. Install IME in your personal computer for input in Korean characters.

How to use EAL’s E-Resources for Chinese materials?

1. On University Libraries home page, browse **Indexes and Databases A-Z** for 8 Chinese Studies databases, all filed under the first letter of their English or Pinyin titles. For instance, *China Data Online* 中国数据在线 is under “C”. Or, from EAL’s website, under CHINESE STUDIES.
2. You should be able to access all 8 databases on campus or at home.
3. Some users might need to install VPN (<http://www1.umn.edu/adcs/help/vpn/>) in their personal computers before they can access these resources.

How to use EAL’s E-Resources for Japanese materials?

1. On University Libraries home page, browse **Indexes and Databases A-Z** for 3 Japanese Studies databases, all filed under the first letter of their English or Romaji titles. For instance, *Kodansha Encyclopedia of Japan* 講談社 日本百科事典 is under “K”. Or, from EAL’s website, under JAPANESE STUDIES.
2. You should be able to access all 3 databases on campus or at home, with one exception: for usage of the database *MagazinePlus* マガジンプラス -- the largest index database for articles, reports, and proceedings in Japanese -- you need to come to EAL in person to request access.
3. Some users might need to install VPN (<http://www1.umn.edu/adcs/help/vpn/>) in their personal computers before they can access these resources.

How to locate full-text articles in Chinese published in academic journals?

1. **China Academic Journal Full-Text 中国学术期刊网** is the largest database for full-text articles published in Chinese academic journals. University Libraries subscriptions cover about 1,000 Chinese academic journals of history, literature, philosophy, education, and social sciences from 1994 up to present.
2. On University Libraries home page look for “C” under **Indexes and Databases A-Z**. Or, from EAL’s website select **中国学术期刊网: 文史哲与教育/社会科学**.
3. If EAL does not own the journal in which you have located an article, use your **ILLiad** account, locate the journal in **WorldCat**, and request for the article.
4. For articles published in Chinese journals from China, Taiwan, and Hong Kong that no libraries in North America own, please try the **free East Asian Gateway Service** provided by the University of Pittsburgh, . <http://www.library.pitt.edu/libraries/eal/Gateway-Form.htm>

How to request Chinese, Japanese, or Korean materials via Inter-Library Loan Service?

1. You must have an **ILLiad** account in order to request loans. Please register at **ILLiad** first before making any request and it is **free** for UMN students and staff.
2. Access **WorldCat**, select your search type, enter characters in Chinese, Japanese, or Korean; or romanizations.
3. Once you have located wanted item, click the link “**Interlibrary Loan/ILLiad**” on the item display, which will direct you back to your **ILLiad** account.
4. Review information for the item before submitting your ILL request.
5. You will receive email notice once the requested item arrives in your designated U of M library.

Where to find past issues of Ren Min Ri Bao?

1. On University Libraries home page look for “P” under **Indexes and Databases A-Z** for **People’s Daily 人民日报**. Or from EAL’s website click on **人民日报 People’s Daily**.
2. The database covers 60 years of past daily issues from May 1946 to present, fully downloadable, printable, and daily updated with a lapse of 2 months.
3. Some users might need to install VPN (<http://www1.umn.edu/adcs/help/vpn/>) in their personal computers before they can access these resources.

Where to find past issues of major Japanese newspapers such as Asahi Shinbun 朝日新聞, Mainichi Shinbun 毎日新聞, and Yomiuri Shinbun 讀賣新聞?

1. EAL holds some of the past issues of the 3 major Japanese newspapers in electronic, microform, and print formats.
2. A user’s manual on how to access the holdings is loaded on EAL’s public workstations.
3. The coverage of holdings are as follows:
 - **Asahi shinbun 朝日新聞**
 - On EAL station: Asahi shinbun headlines (1945—1999)
 - In microfilms: 07/1888—12/1899, 1935—1950
 - In print: 2001—

- **Mainichi Shinbun 毎日新聞**
 - On EAL station: 1926—1995
 - In microfilms: 1872—1874
- **Yomiuri Shinbun 讀賣新聞**
 - On EAL station: 11/02/1874—07/31/1912; 07/01/1912—12/30/1926
 - In microfilms: 1927—1930, 1941—1950

Where to find Chinese Martial Arts fiction in EAL?

- Chinese martial arts fiction, marked with yellow tape on the book spine, is located at the end of the EAL's Reference Collection. See EAL Floor Plan.

Where to find Japanese mystery fiction in EAL?

- Japanese mystery fiction, marked with yellow tape on the book spine, is located at the end of the EAL's Reference Collection. See EAL Floor Plan.

Where to find English translation of Chinese, Japanese, or Korean works ?

1. Translated works in English are located in Wilson Library's general collection.
2. EAL holds translated works which are accompanied by the original Chinese, Japanese, or Korean texts.
3. The most effective way to locate the translated works is to use the original author's name in Romanized form for search under **Author** in MNCAT.

How to print out materials from EAL's public workstations?

1. EAL does not have a public printer, please use UNIPrinter located in the basement of Wilson Library for all printing needs.
2. Once you have located wanted item in MNCAT, choose "Printer" at the item's display; then follow the instructions.

Are EAL DVD movies subtitled in English?

- Only some of them. Please refer to the covers of the DVDs for detailed information. Or, ask EAL staff to check the bibliographical records of the DVDs.

Can I watch DVD movies in EAL?

- Yes, if the DVD movie is compatible with EAL's public workstation. However, EAL does not provide earphones.

Can I view Microfilms in EAL?

- No. EAL does not provide the equipment for viewing microfilms.
- The microfilm readers are located in the basement of Wilson library.

Can I return EAL materials to other libraries on campus?

- Yes. You can return EAL materials to any of the libraries which provide circulation services on the 3 Twin Cities campuses.

Can I use my spouse's or relative's U card to borrow materials from EAL?

- EAL no longer provides any circulation services.
- If you have a valid U card, no matter whether it's from your spouse or your relative, you may use it to borrow EAL materials at Wilson Library's circulation counters.

Book donations, acknowledgement and receipt?

- No, EAL no longer takes donations.